Call to Order, Opening Prayer and Pledge:
Tony Wihlm called the meeting to order at 6:19pm. The meeting opened with prayer led by John Dinegan, followed by the Pledge of Allegiance.

Roll Call:  Tom Baum, Joe Brooks, Kevin Corkin, Dave Flora, Gina Hafemeister, Diana Hellmann, Tom McDermott, Mary Pogue, Tony Wihlm
Father Tom arrived at 6:36pm
Excused: Andrew Thorson
Others present include Ryann Belter, Sarah Dempsey, John Dinegan, Jon Fleming, Gavin Meyers, Lois Reischl

Open Forum:
- Nothing brought forward

Approval of Agenda:
- Tom Baum motioned to approve the December 19, 2018 agenda. Diana Hellman seconded the motion. The motion carried.

Approval of Minutes:
- Diana Hellmann motioned to approve the November 14, 2018 minutes. Mary Pogue seconded. Motion approved.

President’s Report:
A. The diocese has not announced when the Capital Campaign will resume.
B. The internal facilities master plan has been moving forward.
C. Land sale closing will take place on January 7th.
D. Vision committee is being led by Todd Blahnik. The group has had its initial meeting.
E. Madrigal dinner was really good and well attended. A nice highlight of some of the things that Lourdes does.
F. Strategic Planning Discussion
   a. Handout of Strategic Planning document and reviewed
   b. Tony encouraged the Board to review the document to ensure the correct goals and items are being addressed. If you have items you want to discuss, you can pass this along to any of the Executive Committee members.
   c. The key to this document is the measurement piece.
   d. This document will be reviewed and updated at the annual retreat. At the retreat, the strategic plan document for 19/20 will be created.
   e. Discussion on involving students in masses at the parish level.

Reports and Communications:
A. Lourdes Academy Foundation Report:
   - At the last Foundation Board meeting:
     a. Discussion on the status of the Alumni Association
     b. There is a new member joining the Foundation Board
     c. Goals will be developed for the remainder of the 18/19 year
B. Parish Representative Communication
   - Concern brought up about the new school that will be built on the north side of Oshkosh
   - Annual meeting at St. Raphael brought up questions regarding Lourdes.
C. Student Representatives Report – Ryann Belter and Gavin Meyers reported:
   - Christmas Spirit week; holiday head gear day, dress for Christ-mass, ugly sweater day, etc. is taking place this week.
   - Stress levels high with upcoming finals
• College acceptance letters are being posted on lockers. Seniors are getting excited about this.
• Fox River Scholarship Center speaker gave information about
• Students are starting to check out for the Christmas break, the Christmas Spirit Week helps to keep students engaged academically and yet prepares them for the break.
• Choir and Band performances have been taking place. High school band performed at the elementary school. This is a recruiting tool for Lourdes along with the high school band, as described by Mrs. Sorenson.

D. Advancement Report
• The annual appeal update was discussed.
• A grant for training for Restorative Practices has been submitted.
• A listing of Funded Projects are posted on the website.
• The Foundation reviewed the Legacy Society document. A marketing piece for this was included in the annual appeal mailing.

E. Curriculum and Instruction Report
• St. Jude parish participation was discussed for the WRISA parish member survey.
• Takeaways from the survey results have yet to be discussed.
  a. The areas where participants disagree will be used for improvement.
  b. The comments will be removed from the survey when it is published to the parents.
  c. A follow up thank you should be sent to those who participated.
    1. Jon will send a message with the parent survey results, thanking them for participating.
    2. It was suggested that the results be sent to the parish leaders and those leaders pass along appreciation for participating.
• Requirements of the School Safety Grant is that building administrators report to the Board about their most recent drills. Those reports were included in the meeting materials.

F. Committee Reports
• Finance Committee
  a. 2019/2020 tuition review will be brought to the Board for approval next month.
  b. John and Tony have contacted Xavier and St. Mary’s Catholic leadership to discuss what increase they are looking at.
• Facilities Committee
  a. No questions about Facilities report
• Marketing Committee
  a. Patti Purcell presented the Marketing Plan update
• Advancement/Development Committee
  a. Focus has been promotion of the Annual Fund with that now shift to the spring mailing and Day of Giving.
• Human Resources Committee
  a. Heather Thorson will be asked to join the HR Committee while the focus is on working with the parishes.

Official Action:
A. 4010 – Immoral Conduct Policy
  a. Tom McDermott motioned to approve the Immoral Conduct policy. Mary Pogue seconded. Motion unanimously approved.

New Business:
A. Policy 3070 – Tuition Refund Plan policy
  a. This is the first review of this policy. If there are any questions or comments, please contact Lois. This policy will be brought up for approval at the January meeting.
B. Policy 3240 – School Choice Eligible Expenses Policy
  a. This is the first review of this policy. If there are any questions or comments, please contact Sarah. This policy will be brought up for approval at the January meeting.

Old Business:
A. Nothing brought up
Announcements:
• Stan Spanbauer passed away last night, surrounded by family and friends. He has created a long legacy at Lourdes that may not be known to many.

Future Agenda Items
• Budget review – January, with approval in February
• Tuition approval - January

Adjournment:
A motion was made by Tom Baum at 8:08pm and seconded by Diana Hellmann to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary