

Meeting of Lourdes Academy Board of Trustees
Business Office Conference Room, 250 N. Sawyer St., Oshkosh, WI
February 21, 2018
6:15 pm

Call to Order, Opening Prayer and Pledge:

Andrew Thorson called the meeting to order at 6:15pm. Opening prayer was led by Sr. Pam Biehl, followed by the Pledge of Allegiance.

Roll Call:

Tom Baum, Sr. Pam Biehl, Jim Fay, Diana Hellmann, Rob Kleman, Cory McKone, Tom McDermott, Mary Pogue, Andrew Thorson, Michelle Wihlm, Tony Wihlm

Dave Flora arrived at 6:23pm

Excused: Randy Walter

Others present include Ryann Belter, Karen Boehm, Sarah Dempsey, John Dinegan, Jon Fleming, Gina Hafemeister, Lois Reischl

Open Forum:

- Nothing brought forward

Approval of Agenda:

- Rob Kleman motioned to approve the February 21, 2018 agenda. Tom McDermott seconded the motion. The motion carried.

Approval of Minutes:

- Michelle Wihlm motioned to approve the January 17, 2018 minutes. Mary Pogue seconded. Motion approved.

President's Report:

- A. Discussion regarding the ALPHA training and that approximately 100 Lourdes Academy faculty and staff will be trained.
- B. Discussion regarding diplomas for the special needs population and that our resources are limited. We want to offer the highest quality education to each and every student.
- C. Student representative report from Ryann Belter.
 - a. ACT testing is next week
 - b. Chem Club meets Thursday's during 11:20 lunch hour in Mrs. Reed's science room and anyone is invited to come
 - c. Musical "Hello Dolly" is being held at the Grand Opera on March 22, 23 and 24
 - d. A musical concert was held at Evergreen
 - e. High School ski trip was attended by approx. 50 Lourdes Academy students, February 16 - 19

Reports and Communications:

- A. Lourdes Academy Foundation Report:
 - a. Discussion regarding the Foundation Board being more active. Marketing, fund raising and education: also to educate donors with the most beneficial way of donating. There are seven members of the Foundation Board.
- B. Strategic Plan –
 - a. Curriculum and Instruction Report –
 - o No questions on this report
 - b. Finance Committee –
 - o Discussion on the figures reported on the Finance Committee report to the Board.
 - o Discussion as to the Meitler study recommendation as to the number of students enrolling for 2018-2019 school year.
 - o Discussion as to the number of students enrolled in each grade level. Requested a monthly report be given to the board with those numbers.

- The Finance Committee continues to monitor paying down of the line of credit.
- c. Facilities Committee –
 - No questions on the report
- d. Marketing Committee –
 - No meeting held - had to be rescheduled due to the weather.
- e. Development Committee
 - Send a Thank You signed by each board member to the donor for the Meitler Project
 - \$54,000 IRA donation into Capital Campaign.
- f. Human Resources Committee –
 - Should be done with the H R handbook in the next couple of months.
 - No questions on the report submitted.

Official Action

- 2018-2019 budget
 - Discussion on the number of students enrolled for the 2018-2019 school year and the number of School Choice students.
 - Discussion on how we can have retention at both the middle school and high school levels.
 - Andrew Thorson motioned to approve the proposed budget for the 2018-2019 school year. Jim Fay seconded the motion. Motion approved unanimously.

New Business:

A. New Board Member

- a. Gina Hafemeister was picked by Father Tom Long to be the St Raphael Representative on the board to replace Michelle Wihlm. Motion was made by Andrew Thorson to accept Gina Hafemeister as a new board member to be the St. Raphael Representative. Mary Pogue second the motion. Motion approved unanimously.

Old Business:

A. Additional members

- a. Need to find a potential board member who does not have a child in the system to replace vacancy on the board.
- b. Current Board members are asked to reach out to potential members and submit the contact information to Andrew. He has offered to discuss the Board role with potential members.
- c. Discussion on the Foundation Board roles. The role of the Foundation will be defined at the next Foundation meeting.

B. Fund Development – Board role

- a. Karen shared a Mission Moment – She had the opportunity to travel with about 50 kids on the ski trip for a 4 day weekend last weekend. Lourdes just has really “good kids”. Very respectful and appreciative and it was just fun to spend the weekend with the kids. High School leadership shows innovativeness of resources and the alumni of Lourdes Academy cultivate character in the community.

Announcements:

- Thanked Michelle Wihlm for her six years of service to the Board.

Future Agenda Items:

- March 21, 2018 is a School Choice Open Forum meeting – to begin at 6:00pm
- Administration will draft 2018-2019 School Calendar for the March meeting.

Adjournment:

A motion was made by Tom McDermott at 8:02pm and seconded by Jim Fay to adjourn. Motion carried.

Respectfully submitted,
Diana Hellmann, Secretary