Call to Order, Opening Prayer and Pledge:
Andrew Thorson called the meeting to order at 6:15pm. The meeting opened with prayer led by John Dinegan, followed by the Pledge of Allegiance.

Roll Call: Joe Brooks, Kevin Corkin, Gina Hafemeister, Diana Hellmann, Tom McDermott, Mary Pogue, Andrew Thorson, Tony Wihlm
Father Tom arrived at 6:32pm
Excused: Tom Baum, Dave Flora
Others present include Karen Boehm, Sarah Dempsey, John Dinegan, Amy Geffers, Andrew Hicks, Dave Mikesell, Lois Reischl

Open Forum:
• Nothing brought forward

Approval of Agenda:
• Diana Hellmann motioned to approve the January 16, 2019 agenda. Tom McDermott seconded the motion. The motion carried.

Approval of Minutes:
• Gina Hafemeister motioned to approve the December 19, 2018 minutes. Mary Pogue seconded. Motion approved. Andrew Thorson abstained.

President’s Report:
A. The 9th Avenue land sale closed on January 7, 2019.
B. No questions on John’s President’s report
C. Strategic Planning Discussion – Facilities Planning Committee
   a. The diocese recommended creating a Facilities Usage Committee
   b. A group of 10 people have been meeting weekly since November 15th in preparation for presentation to the diocese of a facility master plan for the Sawyer St. block.
   c. The group is finalizing the needs/justifications statement for a potential new building to be shared with the diocese.
   d. If approved, this will start a feasibility study, which could take up to 6 months.
   e. This is in conjunction with Parish Planning being done by all parish leaders.

Reports and Communications:
A. Lourdes Academy Foundation Report:
   • No meeting held
B. Parish Representative Communication
   • No questions about the report included in meeting materials.
C. Student Representatives Report – It’s finals week; representatives did not attend.
D. Advancement Report
   • Karen Boehm thanked the Board members for 100% participation in giving
   • Spring appeal will be coming out in February, tied into Lourdes Day – Our Lady of Lourdes Day, February 11th.
   • Discussion on the Lourdes Fund appeal summary through December 31, 2018
E. Curriculum and Instruction Report
   • Safety training and drills (ALICE) that have been conducted so far and are part of the safety plan for Lourdes was explained by Amy Geffers. Debriefing is done with the students.
   • Dave Mikesell spoke about the active shooter incident at North that took place in fall and how it was handled at Lourdes.
• Drew Hicks spoke about reflecting on the safety drill process and how improvements have already been made from the first drills of the year.
• Dave updated the Board on the status of the Department of Justice (DOJ) Safety grant that was awarded to Lourdes.
  a. The process of installing radios in both schools is in process. At the MS/HS a radio will be in every teacher’s hand. At the Elementary radios will be accessible on all floors and with key personnel throughout the campus. Each radio will have the ability to dial 911, and various channels are being created so that teams may speak over secured channels. Those should be coming in the next 6 weeks.
  b. Security cameras also will be added at the MS/HS and installed at the Elem. School.
  c. Other DOJ requirements were discussed
• Accreditation update - preliminary artifacts being gathered for this year’s self-evaluation.
• Charlene Dishaw’s passing was a tough loss. Everyone supported each other, it was a tremendous family rally of students, staff and alumni.

F. Committee Reports
• Finance Committee
  a. No questions brought forward
• Facilities Committee
  a. The next Board meeting will include two months of facilities committee meeting minutes.
• Marketing Committee
  a. Further development work of the marketing plan is being done. Outlined tactics from the strategies that have been defined. A marketing plan for the 1st quarter of the year was developed.
  b. Radio ads are running on WVBO and The Fox.
  c. New tagline: Prepared for Good
  d. WOSH will host Lourdes and Valley Christian to promote School Choice on January 23.
  e. Patti Purcell has been invaluable with the marketing plan.
• Advancement/Development Committee
  a. No questions brought up
• Human Resources Committee
  a. No questions brought up

Official Action:
A. 2019-2020 Tuition
  a. Discussion on the proposed tuition
  b. Diana Hellmann motioned to accept the 2019-2020 tuition rates as proposed by Administration. Mary Pogue seconded the motion. No further discussion. Motion carried.
B. 3070 – Tuition Refund policy
  a. Andrew Thorson motioned to accept the proposed changes to the Tuition Refund policy. Diana Hellmann seconded the motion. Motion carried.
C. 3240 – School Choice Eligible Expenses policy
  a. Tom McDermott motioned to accept the proposed changes to policy 3240 – PSCP Eligible Education Expenses. Joe Brooks seconded the motion. Motion carried.

New Business:
A. A 2019-2020 budget was discussed. A full system budget presentation will be done in February with approval at the March Board meeting.
  a. It is noted that going forward that the first full budget presentation to the Board be done at the December meeting every year.

Old Business:
A. No old business to discuss

Announcements:
• Nothing brought forward

Future Agenda Items
Adjournment:
A motion was made by Tom McDermott at 7:42pm and seconded by Gina Hafemeister to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary