Call to Order, Opening Prayer and Pledge:
Tony Wihlm called the meeting to order at 6:15pm. The meeting opened with prayer led by John Dinegan, followed by the Pledge of Allegiance.

Roll Call: Tom Baum, Dave Flora, Gina Hafemeister, Diana Hellmann, Tom McDermott, Mary Pogue, Tony Wihlm
Joe Brooks arrived at 6:17pm
Father Tom arrived at 6:23pm
Kevin Corkin arrived at 6:29pm
Excused: Andrew Thorson
Others present include Karen Boehm, Sarah Dempsey, John Dinegan, Jon Fleming, Gavin Meyers, Lois Reischl

Open Forum:
• Parents/students expressed their opinions on the 2019/2020 middle/high school dress code.

Approval of Agenda:
• Diana Hellmann motioned to approve the February 20, 2019 agenda. Tom McDermott seconded the motion. The motion carried.

Approval of Minutes:
• Mary Pogue motioned to approve the January 16, 2019 minutes. Diana Hellmann seconded. Motion approved.

President’s Report:
A. John has been meeting with the business community to partner with FVTC, UWO and Lourdes.
B. The Catholic Foundation check to help with the feasibility study has been received.
C. Strategic Mission planning – going on concurrently at the parish mission planning.
   a. Fr. Tom added that meetings are being held at several different times in the coming months to come together to determine common needs within the parishes and the school system.
   b. Mary Pogue is participating with the Most Blessed Sacrament mission planning.
   c. Gina Hafemeister will be participating at St. Raphael

Reports and Communications:
A. Lourdes Academy Foundation Report:
   • The Foundation has not met since December
B. Parish Representative Communication
   • Gina Hafemeister – met with St. Raphael’s regarding Catholic School Week
C. Student Representatives Report –
   • Gavin Meyers reported
     a. The musical is starting to come together – tickets are on sale
     b. Playoff basketball started yesterday; girls won in their first game
     c. Junior ACT testing took place today
     d. Dress code is a hot topic with students
D. Advancement Report
   • Highlights – Lourdes Day goal $10,000 but raised $25,000. Students did a good job at the phone-a-thon. Thanks to everyone that gave on that day.
   • The Board members commended the Development team on a good job with the 1st Lourdes Day.
   • Enrollment update was handed out. Early Learning Knight has been rescheduled twice. It is rescheduled again for Thursday, Feb. 21st.
   • Future Freshman Knight was also snowed out twice. This event is now moving to one on one meetings.
   • Donor reports were handed out.
E. Curriculum and Instruction Report
   • Discussion on testing results and trends.
   • Discussion on the emailed letter to parents about the standardized testing that was sent recently.
   • Providing professional learning opportunities for teachers and the three administrators have been beneficial.

F. Committee Reports
   • Finance Committee
     a. It was discussed that the proceeds of the sale of land need to be protected and not used as a budget filler.
     b. Discussion on the trend of personnel expenses. Hand out passed around.
     c. The After-school Program will be outsourced beginning next year.
     d. We have an RFP out to outsource the Food Service program.
     e. Discussion on the athletics budget; proposal of an athletic fee. A strategic meeting will be held with the Booster Club on Monday.
   • Facilities Committee
     a. No questions brought up
     b. Radio rollout was discussed
     c. Castle roof replacement was discussed and what fund raising may take place for that
   • Marketing Committee
     a. Postposed meeting until next week
   • Advancement/Development Committee
     a. No meeting held
   • Human Resources Committee
     a. No questions brought up

Official Action:
A. Tom Baum motioned to approve Andrew Thorson continue as Board Chairperson. This is the second of three – one year terms, March, 2019 through February, 2020. Tom McDermott seconded the motion. Motion carried unanimously.

New Business:
A. 2018/2019 school calendar, weather day makeup update was given. May 10th Professional Development (PD) day changed to makeup day, March 8th PD day changed to makeup day, and added ½ day at the HS on February 22nd. The March PD would be rescheduled for fall.
   a. 19/20 school calendar will be brought for approval at the March meeting
   b. Digital teaching days as makeup was briefly discussed. This is something that the Neenah Joint School District is starting this year.

Old Business:
A. 2019-2020 budget – hand out and discussion. Expenses in athletics, food service, ASC are focus areas along with development revenue.
   a. Administration will continue to work on the budget and bring for approval at the March Board meeting.
   b. An agenda needs to be developed for the Booster Club meeting on Monday.

Announcements:
• March Board meeting will begin at 6pm for school choice open forum

Future Agenda Items
• Nothing brought up

Adjournment:
A motion was made by Tom McDermott at 8:38pm and seconded by Tony Wihlm to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary