Call to Order, Opening Prayer and Pledge:
Andrew Thorson called the meeting to order at 6:15 pm. The meeting opened with prayer led by Fr. Jerry, followed by the Pledge of Allegiance.

Roll Call:  Kevin Corkin, Dave Flora, Gina Hafemeister, Diana Hellmann, Tom McDermott, Fr. Jerry Pastors, Jerry Stephens, Andrew Thorson, Tony Wihlm
Excused:  Steve Anderson
Others present include Karen Boehm, John Dinegan, Chad Rath, Lois Reischl

Open Forum:
•  Nothing brought forward

Approval of Agenda:
•  Diana Hellman motioned to approve the September 18, 2019 agenda.  Tom McDermott seconded the motion.  The motion carried.

Approval of Minutes:
•  Fr. Jerry motioned to approve the June 19, 2019 minutes.  Kevin Corkin seconded the motion.  Motion approved.

President’s Report:
A.  The beginning of the year has started off well.  The staff retreat, starting the year at the Jesuit Retreat Center, was very well received.
B.  Discussion about the Ambassador group’s purpose, grass roots communications, was discussed.  Sharing accurate information with the Ambassadors to allow them to share this information with their piers/colleagues/community.
C.  John updated the Board members of the status of the capital campaign.  The contract between Lourdes, the Diocese, and Changing our World is being discussed.
D.  The Facilities Planning Committee is starting the RFP process for construction management to determine a more defined cost of the project.

Reports and Communications:
A.  Lourdes Academy Foundation Report
•  A capital campaign update was shared with the Foundation members
•  An Alumni Association update was given; upcoming events beginning with the Homecoming celebration and culminating in an All Class Reunion in June.
•  The Foundation is seeking an attorney to replace Caliber Law as they are no longer able to support our needs.
B.  Parish Representative Communication
•  Dave Flora’s report was included in meeting materials.
•  Gina Hafemeister continues to have dialog with Fr. Tom.
•  The first parish meeting was held.  A small group at St. Peter’s but it was positive.
C.  Advancement Report – no questions on the report
•  A Bridge the Gap matching gift of $25,000 has been received.  We are very grateful for this generosity.
•  Karen shared a Mission Moment…
  a.  Last spring a parent brought up the idea of an Outdoor Adventure Club for middle school students.  This is a parent organized group.  The first activity was held tonight with fishing.  There are 5 more activities planned for the middle school students.  Photos from the event were shared with Board members.
D. Curriculum and Instruction Report
   • No questions brought up on the Principal’s report

E. Committee Reports
   • Finance Committee
     a. Discussion of the financial statements
     b. 2020/2021 budget and tuition will be approved in January
     c. The enrollment report was updated since the Board Materials were sent out. An updated report handed out at the meeting and discussed.

   • Facilities Committee
     a. No questions on the report
     b. During routine maintenance inspection of the boiler at the elementary school, there is a leak. Brad Gallenberg is working to get quotes for repair/replacement.
     c. Thank you to Bill Peterson for all his hard work over the summer. He has been short staffed and did a good job getting the school ready for the new year.
     d. The Board members were offered a tour of the middle/high school building.
     e. A fall work morning is being scheduled for families to volunteer for a “Lourdes Curb Appeal” to beautify the Sawyer St. block.

   • Marketing Committee
     a. No meeting held

   • Advancement/Development Committee
     a. A numerous number of parents volunteer for Development and Auction committees
     b. Karen shared photos of the opening Mass and Eucharistic procession

   • Human Resources Committee
     a. No questions brought up on the report

Official Action:
A. No official action

New Business:
A. Development Area restructuring
   a. Development Coordinator position is open with Shannon Gibson’s resignation.
   b. In early 2017, a restructuring took place and two position were eliminated in the CBO. After the events coordinator position was eliminated the responsibilities were absorbed by the development coordinator position. Reviewing the responsibilities of the development coordinator, in order to eliminate employee burn out, restructuring is being evaluated to add the event coordinator position back under the development.
   c. More information is needed for the Board to make a decision for restructuring. Quantify the positions, with duties.
   d. The Board agrees to move forward with outsourcing an Auction coordinator.

Old Business:
A. Strategic Plan –
   a. The draft of the 2019-2020 Strategic Plan document was discussed. Andrew Thorson will send out the updated document. More discussion will take place at the October meeting.

Announcements:
• October’s meeting will begin at 6pm to allow for an open forum for School Choice parents to meet with the Board of Trustees.
• It’s Homecoming Week, everyone is welcome to join the festivities on Friday.
• Next month the student representatives will be present at the monthly Board meeting.

Future Agenda Items
• Nothing brought up
Adjournment:
A motion was made by Fr. Jerry at 8:09 pm and seconded by Diana Hellmann to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary