

Meeting of Lourdes Academy Board of Trustees
Business Office Conference Room, 250 N. Sawyer St., Oshkosh, WI
March 21, 2018
6:00 pm

Call to Order, Opening Prayer and Pledge:

Andrew Thorson called the meeting to order at 6:00pm. The meeting opened with the Our Father, followed by the Pledge of Allegiance.

Roll Call:

Sr. Pam Biehl, Jim Fay, Gina Hafemeister, Diana Hellmann, Cory McKone, Mary Pogue, Andrew Thorson, Tony Wihlm
Tom McDermott arrived at 6:04pm

Excused: Tom Baum, Dave Flora, Rob Kleman, Randy Walter

Others present include Karen Boehm, Sarah Dempsey, John Dinegan, Jon Fleming, Lois Reischl

Open Forum I:

- Nothing brought forward

Open Forum II:

- Nothing brought forward

Approval of Agenda:

- Mary Pogue motioned to approve the March 21, 2018 agenda. Diana Hellmann seconded the motion. The motion carried.

Approval of Minutes:

- Sr. Pam Biehl motioned to approve the February 21, 2018 minutes. Tony Wihlm seconded. Motion approved.

President's Report:

- A. John Dinegan met with Jeff Heinzen, president of Chippewa Falls area Catholic Schools, sharing ideas; it was a fruitful discussion.
- B. Catholic school administrators of the Fox Valley held their quarterly meeting, including Xavier & St. Mary's presidents. Discussion on upcoming corporate board meetings and various other topics.
- C. Update given on listing the 9th Avenue land. Tom McDermott's help has been appreciated through this process.
- D. Corporate Board meeting update: we were well prepared and the meeting went well. Sarah Dempsey did a very good job discussing the financial materials.
- E. The weekly morning mass attendance at the MS/HS has seen an increase.
- F. Enrollment was discussed.

Reports and Communications:

- A. Lourdes Academy Foundation Report:
 - a. No questions brought up
- B. Strategic Plan –
 - a. Curriculum and Instruction Report –
 - o Jon Fleming gave an update on the Associate Principal interviews and the hiring status.
 - b. Finance Committee –
 - o Discussion on the financial statements that were included in the meeting materials
 - c. Facilities Committee –
 - o No meeting held, a report will be included for next month's Board meeting.
 - d. Marketing Committee –
 - o Weather caused the latest meeting to be cancelled

- o Facebook postings are scheduled for School Choice and Brown Jug competition
- o Advancement team meets monthly; looking at system activities and scheduling the communication pieces needed to support those activities.
- o Karen and Lois attended Career Fair on the Fox – search for marketing intern. A lot of good contacts and conversations held there.
- o Pre-School/Elementary classroom capacity discussion held; possibly daycare, preschool, K & 1st on Knapp St.
 - Board members were encouraged to visit the elementary school during the day when it is filled with students.
 - Increased interest is a great problem to have.
- o Marketing committee to look into how we can be more visible in all the parishes
 - Students present on one Sunday a month?
- o Discussion held on an Alumni Association
- e. Development Committee –
 - o Golf invitations will be sent in April. Golf outing is June 15th, held at Lake Breeze.
- f. Human Resources Committee –
 - o No questions on the HR report

Official Action

- 2018-2019 Academic Calendar
 - o Discussion on the proposed calendar
 - o Tony Wihlm motioned to approve the 2018/2019 academic calendar as proposed. Tom McDermott seconded the motion. Motion carried.

New Business:

A. Nothing brought up

Old Business:

- A. Andrew left message with potential member, waiting to hear back.
- B. Karen shared Mission Moments:
- a. Harold Eichstadt – 100 years old. Successful business owner; catholic education enrollment driven. Established a tuition assistance scholarship.
 - b. A letter submitted by a parent on an outstanding teacher in middle school was shared with the Board members.

Announcements:

- Nothing brought up

Future Agenda Items:

- The Executive Committee will meet to discuss exploring the possibility of pledged money for tuition assistance to be redirected to Lourdes other current funding needs.

Adjournment:

A motion was made by Diana Hellmann at 7:50pm and seconded by Jim Fay to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary