Meeting of Lourdes Academy Board of Trustees
Business Office Conference Room, 250 N. Sawyer St., Oshkosh, WI
March 21, 2018
6:00 pm

Call to Order, Opening Prayer and Pledge:
Andrew Thorson called the meeting to order at 6:00pm. The meeting opened with the Our Father, followed by the Pledge of Allegiance.

Roll Call:
Sr. Pam Biehl, Jim Fay, Gina Hafemeister, Diana Hellmann, Cory McKone, Mary Pogue, Andrew Thorson, Tony Wihlm
Tom McDermott arrived at 6:04pm
Excused: Tom Baum, Dave Flora, Rob Kleman, Randy Walter
Others present include Karen Boehm, Sarah Dempsey, John Dinegan, Jon Fleming, Lois Reischl

Open Forum I:
• Nothing brought forward

Open Forum II:
• Nothing brought forward

Approval of Agenda:
• Mary Pogue motioned to approve the March 21, 2018 agenda. Diana Hellmann seconded the motion. The motion carried.

Approval of Minutes:
• Sr. Pam Biehl motioned to approve the February 21, 2018 minutes. Tony Wihlm seconded. Motion approved.

President’s Report:
A. John Dinegan met with Jeff Heinzen, president of Chippewa Falls area Catholic Schools, sharing ideas; it was a fruitful discussion.
B. Catholic school administrators of the Fox Valley held their quarterly meeting, including Xavier & St. Mary’s presidents. Discussion on upcoming corporate board meetings and various other topics.
C. Update given on listing the 9th Avenue land. Tom McDermott’s help has been appreciated through this process.
D. Corporate Board meeting update: we were well prepared and the meeting went well. Sarah Dempsey did a very good job discussing the financial materials.
E. The weekly morning mass attendance at the MS/HS has seen an increase.
F. Enrollment was discussed.

Reports and Communications:
A. Lourdes Academy Foundation Report:
   a. No questions brought up
B. Strategic Plan –
   a. Curriculum and Instruction Report –
      o Jon Fleming gave an update on the Associate Principal interviews and the hiring status.
   b. Finance Committee –
      o Discussion on the financial statements that were included in the meeting materials
   c. Facilities Committee –
      o No meeting held, a report will be included for next month’s Board meeting.
   d. Marketing Committee –
      o Weather caused the latest meeting to be cancelled
Facebook postings are scheduled for School Choice and Brown Jug competition
Advancement team meets monthly; looking at system activities and scheduling the communication pieces needed to support those activities.
Karen and Lois attended Career Fair on the Fox – search for marketing intern. A lot of good contacts and conversations held there.
Pre-School/Elementary classroom capacity discussion held; possibly daycare, preschool, K & 1st on Knapp St.
  ▪ Board members were encouraged to visit the elementary school during the day when it is filled with students.
  ▪ Increased interest is a great problem to have.
Marketing committee to look into how we can be more visible in all the parishes
  ▪ Students present on one Sunday a month?
Discussion held on an Alumni Association
  Development Committee –
  ▪ Golf invitations will be sent in April. Golf outing is June 15th, held at Lake Breeze.
  Human Resources Committee –
  ▪ No questions on the HR report

Official Action
  • 2018-2019 Academic Calendar
    ▪ Discussion on the proposed calendar
    ▪ Tony Wihlm motioned to approve the 2018/2019 academic calendar as proposed. Tom McDermott seconded the motion. Motion carried.

New Business:
A. Nothing brought up

Old Business:
A. Andrew left message with potential member, waiting to hear back.
B. Karen shared Mission Moments:
   b. A letter submitted by a parent on an outstanding teacher in middle school was shared with the Board members.

Announcements:
• Nothing brought up

Future Agenda Items:
• The Executive Committee will meet to discuss exploring the possibility of pledged money for tuition assistance to be redirected to Lourdes other current funding needs.

Adjournment:
A motion was made by Diana Hellmann at 7:50pm and seconded by Jim Fay to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary