Meeting of Lourdes Academy Board of Trustees
Business Office Conference Room, 250 N. Sawyer St., Oshkosh, WI
May 15, 2019
6:15 pm

Call to Order, Opening Prayer and Pledge:
Andrew Thorson called the meeting to order at 6:18 pm. The meeting opened with prayer led by Fr. Tom, followed by the Pledge of Allegiance.

Roll Call: Diana Hellmann, Fr. Tom Long, Andrew Thorson, Tony Wihlm
Gina Hafemeister arrived at 6:20pm
Dave Flora arrived at 7:00
Excused: Tom McDermott, Mary Pogue
Absent: Kevin Corkin
Others present include Ryann Belter, Karen Boehm, John Dinegan, Jon Fleming, Lois Reischl

Open Forum:
- Nothing brought forward

Approval of Agenda:
- Andrew Thorson motioned to approve the amended May 15, 2019 agenda; adding C. Board Constitution under New Business. Fr. Tom seconded the motion. The motion carried.

Approval of Minutes:
- Diana Hellman motioned to approve the amended April 17, 2019 minutes. Fr. Tom seconded. Motion approved.

President’s Report:
A. No questions from the President’s Report.
B. John shared an update on the feasibility study with Changing Our World and about the facility needs/renderings.

Reports and Communications:
A. Lourdes Academy Foundation Report: - no meeting held
B. Parish Representative Communication
   - Dave Flora’s report was included in meeting materials
C. Student Representatives Report –
   - Ryann Belter:
     a. Mr. Duncan is filling in Mr. Schlaack’s position for the remainder of the quarter.
     b. Choir concert is tonight.
     c. Spring sports still going strong.
     d. Graduation is 12 days away.
       This is Ryann’s last Board meeting. Best luck to you at Iowa State.
D. Advancement Report – no questions on the report
   - Mission Moment: May crowning let by kindergartner’s led the mass. May Crowning at MS/HS with International students say the Hail Mary in their home dialects
     a. Honored Charlene Dishaw by planting a lilac bush in the Courtyard below the Theology class room. The lilac is the state flower of Charlene’s home state of NY.
   - Alumni Mentors – Michelle Wihlm (99) & Emily Dolan (17): Emily has been working with Michelle at her dental practice while Emily is going through undergrad. Michelle also worked with two LA alum while she was going through her higher education path.
E. Curriculum and Instruction Report
   - Discussion on Safe School Ambassadors Program. Successful in the US and internationally. This program is going to be implemented in the 19/20 school year.
F. Committee Reports
   - Finance Committee
     a. Engagement recap meeting with WIPFLi held this afternoon. A good roadmap for rethinking
and a good basis for the future of the Finance area.

b. A brief update on the controller position was given.

- Facilities Committee
  a. Clarification on the state of the Castle roof - the roof is leaking but currently manageable. Replacement sooner than later is the best scenario.
  b. Fund raising is being discussed.

- Marketing Committee
  a. No meeting held.
  b. The Alumni Association has been meeting to plan a 60th celebration.

- Advancement/Development Committee
  a. No meeting held, focus has been on the Golf Outing sponsorship

- Human Resources Committee
  a. No questions brought up on the report

**Official Action:**
A. No official action

**New Business:**
A. Tentative Board meeting dates and topics
   June – doodle meeting will be sent out to confirm the June meeting date
   July - 17th Changing Our World presentation, workshop meeting
   August – 21st Board orientation, Strategic Planning
B. Retreat Topics
   a. Strategic Plan
   b. Joint meeting with Trustees and Foundation, Parish Leadership
C. Board Constitution
   a. One more person will be coming off the Board in June. With the current constitution rules, only 33% of Board membership cannot be made up of current system parents. Currently, we are at 50%. Thoughts – look at St. Mary’s Catholic, St. Mary’s Central and Xavier to gather information for their make-up and percentage. Administration is tasked to get make up details.

**Old Business:**
A. Board Members – Gina has reached out to a new board member to start in the future.
   a. Forward Tom McDermott possible candidate names. Tom will report at the next Board meeting.
B. John spoke about Board make up with sister systems. Xavier has 8, St. Mary’s has 18. Bring this up at the next Board meeting. Active recruiting should be taking place. Fr. Tom asked that focus be away from St. Raphael members. A broad ask for parents and parish members is still needed not only for committee members. Fr. Tom will work with Karen on this message.

**Announcements:**
- Informational meeting May 22nd, 7pm in the Castle. All are encouraged to attend.

**Future Agenda Items**
- Review Constitution for Board member make up
- Executive committee members approved at June meeting; Andrew Thorson, Chairperson; Gina Hafemeister, Vice-Chair; Tony Wihlm, Treasurer; Diana Hellmann, Secretary

**Adjournment:**
A motion was made by Dianna Hellmann at 7:45pm and seconded by Tony Wihlm to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary