Call to Order, Opening Prayer and Pledge:
Andrew Thorson called the meeting to order at 6:15pm. The meeting opened with prayer lead by Sr. Pam, followed by the Pledge of Allegiance.

Roll Call:
Tom Baum, Sr. Pam Biehl, Jim Fay, Diana Hellmann, Rob Kleman, Tom McDermott, Cory McKone, Andrew Thorson, Tony Wihlm
Excused: Gina Hafemeister, Tom McDermott, Mary Pogue, Randy Walter
Joe Brooks arrived at 6:17.
Dave Flora arrived at 6:58.

Others present include Ryann Belter, Sarah Dempsey, John Dinegan, Jon Fleming, Amy Geffers, Dave Mikesell, Jackson Moore, Lois Reischl

Open Forum:
• Nothing brought forward

Approval of Agenda: amended
• Andrew Thorson motioned to approve the May 16, 2018 agenda as amended, adding Board member resignation under New Business. Diana Hellmann seconded the motion. The motion carried.

Approval of Minutes:
• Tom Baum motioned to approve the April 18, 2018 minutes. Diana Hellmann seconded. Sr. Pam, Jim Fay, Rob Kleman and Joe Brooks abstained. Motion approved.

President’s Report:
A. Alpha train-the-trainers is in progress and summer planning will take place for the fall rollout to all staff.
B. Sr. Pam asked for a status on the capital campaign. John reported that more information will be coming tomorrow from the diocese. Parishes need to work through a timeframe; Alpha, Parish Mission and Capital Campaign, which can’t happen at the same time.
C. The 9th street land has been listed with First Weber. There will be a sub-division development starting soon about a mile from our property. A proposal for sewer and water moving west with the new development has been made. This has caused some mild inquiries on the property.
D. This is Cory McKone’s last meeting. John thanked him for joining the Board the past year. We look forward to working with you in the future of Lourdes Academy.
E. Student representatives reported that:
   a. The Notre Dame concert was a success
   b. Tomorrow’s Leaders held their last meeting of the year
   c. Placements tests have been held over the past week
   d. The high school and middle school lockers are being painted red. This is a project of the Freshman Tomorrow Leaders class. They raised funds for this and will be doing the prep work for the painters. Work will commence on June 11th.
   e. The middle and high school bands will participate in the Memorial Day parade – please come support the students.
   f. The Music Department is organizing a trip to Chicago to see Hamilton
   g. Prom was awesome!
Reports and Communications:
A. Lourdes Academy Foundation Report:
   • No questions on the report
   • Names for potential Foundation Board members can be sent to Tony Wihlm.
B. Strategic Plan –
   • John Dinegan passed out priority listing. The administration team working on this already ranked the items by priority, list those responsible and the timeline for that project. The Board members are tasked to prioritize the items for the next Board meeting; running parallel with what administration has determined. The timeline will be discussed and determined at the Board Retreat in July. The plan will be publicized to shareholders in the fall.
   • Committee chairs should be working the items into their committee.
   • There will be an electronic copy of this listing sent to all Board members.
C. Curriculum and Instruction Report –
   o Jon Fleming introduced Dave Mikesell to the Board.
   o Amy Geffers was recognized for all her efforts over the past year of bringing the two elementary schools together. Amy was the Silver Sword winner for the elementary level.
   o Amy and Dave will lead the implementation of restorative practices in the schools this fall. This should minimize discipline issues, bullying, and help build stronger relationships. The Board participated in a restorative practices circle activity.
D. Finance Committee –
   o Discussions are being held with the diocese of a pledge that was made to cover a budget shortfall. Currently everything else is tracking to budget.
   o Sarah Dempsey explained the extra activities revenue is from the cross country meet and the Oshkosh on the Water wrestling events being so successful.
   o The Finance Committee would like to create and build a close open relationship with the JKBC and Booster Club in alignment to Lourdes Academy. So that all parties are working together, moving toward the same long term goals.
E. Facilities Committee –
   o There were no questions regarding the Facilities committee report.
   o There have been no unknown maintenance issues reported. It is known that there may be elevator maintenance needed after the upcoming inspection and high school gym roof is at its end of life.
F. Marketing Committee –
   o Jim Fay handed out the Marketing Committee report and discussed.
   o The committee has been meeting every two weeks
   o They are working on creating a one year awareness program while an integrated marketing plan is being developed.
     ▪ Having a presence at each parish, possibly once or twice per month to be in front of the parish to start to educate the people to what is going on at Lourdes Academy. Share what the benefit is for parishioners to participate at Lourdes.
     ▪ Possibly integrate with the parish communications; social media, bulletins, website.
     ▪ Increase visibility in Winneconne/Omro – student participation and visibility. Each parish will be unique though.
   o A more definitive plan will be brought to the next Board meeting.
   o Andrew suggested that Emily Boyce be brought to the marketing meetings.
     ▪ Parish leaders would like to see the parish families in the pews.
   o Service requirements, faith integration in every aspect to what we do at Lourdes, financial aid opportunities and School Choice were other suggested promotion options.
G. Development Committee –
   o Struggling with attendance of committee members; trying to find the right match of members for the activities of the Committee.
     ▪ This issue also addresses that the volunteer base needs to be created.
• One member suggested that possibly the committee needs to focus on development not on events.
  o John shared the appeal and golf outing numbers to date.
• Human Resources Committee –
  o The next project will be pay equity comparing Lourdes salaries to the salaries of the Oshkosh Area School District.

**New Business:**
A. Randy Walter’s letter of resignation from the Board was read. Andrew motioned to accept the resignation of Randy Walter. Tom Baum seconded the motion. Motion carried.

**Old Business:**
A. Discussion of Vice Chair position opening – this role meets as part of the executive committee the first Wednesday of the month from 4pm to 5pm along with other leadership team responsibilities. More discussion will be held at the June meeting.

**Announcements:**
• Nothing brought up

**Future Agenda Items:**
• Board retreat date needs to be set in place of the July monthly meeting. It was suggested to be held between the 9th and 17th. Andrew will send a doodle poll.

**Adjournment:**
A motion was made by Diana Hellmann at 8:16pm and seconded by Rob Kleman to adjourn. Motion carried.

Respectfully submitted: Lois Reischl, Recording Secretary