

Work Permit Process

Students* can obtain work permits from two places:

- ★ Oshkosh West (open until 3:30 PM)
- ★ Courthouse (open until 4:30 PM)

Students need to bring:

1. Letter from employer stating that they are hired (needs to also indicate what they will be doing)
2. Parent permission in writing
3. Birth certificate
4. Social Security card
5. \$10

*Student must be present to obtain work permit